



Cashion Board of Education Regular
Meeting
Thursday, August 5, 2021 6:00 PM Central

Administration Office
101 N. Euclid Ave.
Cashion, OK 73016

1. Call to order

President Miller called the meeting to order at 6:01pm

2. Establish quorum

Attendance Taken at 6:01 PM.

Steve Andrews: Absent
Jessica Ballard: Present
Chris Gibson: Present
Michelle Miller: Present
Ryan Suntken: Absent

3. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)

Motion to approve consent agenda. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

A. Vote to approve the agenda as part of the minutes

B. Vote to approve the minutes from the regular meetings of June 14, 2021 and June 28, 2021.

C. Vote to approve the treasurer's report

D. Vote to approve the activity fund report

E. Vote to approve child nutrition report.

4. Items for Board Action:

A. Vote to approve purchase order encumbrances for 2021-2022

Motion to approve purchase order encumbrances. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

i. General Fund: P.O. #1-154 and P.O. #50000-50030 totaling \$2,312,923.93

ii. Building Fund P.O. #1-17 totaling \$368,460.94

iii. Child Nutrition Fund: P.O. #1-11 totaling \$150,625.00

B. Vote to approve payments for 2021-2022

Motion to approve payments as presented. This motion, made by Chris Gibson and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

i. General Fund payment numbers 1-122 totaling \$668,491.08

ii. Building Fund payments 1-8 totaling \$41,294.54

iii. Child Nutrition Fund payments 1 totaling \$125.00

C. Vote to approve payments for 2020-2021

Motion to approve payments as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

i. General Fund payments 2610 - 2615 totaling \$2,714.75

ii. Building Fund payments 38-44 totaling \$98,908.06

D. Approve lease purchase request form #18 in the amount \$1,027,931.46

Motion to approve request as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

E. Approve barn lease purchase request form #10 in the amount \$31,488.22

Motion to approve request as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

F. Discussion/possible action on the following transfers of funds

Motion to approve transfer of funds as presented. This motion, made by Chris Gibson and seconded by Jessica Ballard, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

i. Transfer \$950.00 to general fund from activity fund #805 (baseball) for B. Mounce summer coaches pay.

ii. Transfer \$427.26 from activity acct #979 (concession) to activity account #805(baseball for summer baseball concession).

iii. Transfer \$500.00from activity acct #979(concession) to activity acct #811 (wrestling) for summer baseball concession.

G. Discussion / possible action to create a 6th grade Sr 2028 account #983

Motion to approve creation of 6th grade Sr 2028 account #983. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

H. Discussion / possible action on 2021-2022 activity budgets.

Motion to approve budgets as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

I. Discussion / possible action on contract for career and technology education with Career Tech

Motion to approve contract with Career Tech. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

J. Discussion / possible action on days to hours school calendar.

Motion to approve days to hours calendar. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

K. Discussion / possible action on 2021-2022 school meal prices.

Motion to approve meal prices for 2021-2022: visitor meals \$4.50, faculty meals \$4.15, students eat free. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

L. Discussion / possible action on approval of vendor list year beginning 2021.

Motion to approve 2021 vendor list. This motion, made by Chris Gibson and seconded by Jessica Ballard, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

M. Discussion / possible action on district permission for students to provide their own transportation to Francis Tuttle.

Motion to allow students to provide their own transportation to Francis Tuttle with school notification. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

N. Discussion / possible action on new policies and policy updates: BDFB, BDFD, CI, DBH, DOAC, EGG, EGG-E, EIEDF, EJB, FDAAA, FFFD, GBA, FNCFD.

Motion to approve new polices and updates as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

O. Board to take action on the employment of Stephen L. Smith, Corporation, as Financial Consultants to the School District for the 2021-2022 fiscal year.

Motion to approve hire of Stephen L Smith, Corporation as financial consultant. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

P. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.

Motion to accept action as presented. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

Q. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$1,995,000 Building Bonds of this School District, and designating bond counsel for this issuance of bonds.

Motion to set time: 12:00pm; date: Sept 2, 2021; and location: Administration Office, for bond sale as presented and discussed. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea

Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

R. Principal Reports

Moore:

- 1) enrollment for Pre-K through 4th: 290
- 2) Meet The Teacher is Tuesday, Aug 10th from 5:30 to 6:30

Fields:

- 1) enrollment for 5th - 8th: 161
- 2) construction is almost complete
- 3) now have a MS secretary, Kim Sylvester
- 4) 5th/6th grade PE will be 4th hour and 7th/8th grade athletics will be 1st hour

Schenk:

- 1) online enrollment just opened up
- 2) We have a new Spanish teacher and Spec Ed teacher
- 3) schedule pick-up will be Tuesday, Aug 10th from 4:30 to 6:30

S. Discussion of 2019 bond

T. Discussion / possible action on Cashion Public Schools Covid-19 Return To Learn Plan.

Motion to approve plan as presented. This motion, made by Chris Gibson and seconded by Jessica Ballard, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

U. Discussion / possible action on declaring fifth grade as part of Cashion Middle School.

Motion to approve fifth grade as part of Cashion Middle School. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

V. Discussion / possible action to approve payment to OSMRT for insurance coverage.

Motion to approve payment of insurance coverage. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

W. Discussion / possible action on enrolling in CCOSA's District Level Services Program .

Motion to enroll in program. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

X. Discussion / possible action on physical therapy services for 2021-2022

Motion to approve contract with Vicky Stone for physical therapy. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

Y. Discussion on accreditation report 2021

Motion to approve accreditation report. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

5. Proposed Executive Session to discuss:

A. Resignations 25 S Sect. 307 (B) (6 & 7)

B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)

C. Employment of non-certified staff 25 S Sect. 307 (B) (1)

D. Employment of certified staff 25 S Sect. 307 (B) (1)

E. In-coming/out-going student transfers (18-307) (B) (7)

6. Vote to enter executive session

Motion to enter executive session at 7:29pm. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

7. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)

President Miller acknowledged the Board left executive session at 8:14pm

8. Executive session minutes compliance announcement

A. State and record who was present for executive session

Present: Miller, Ballard, Gibson and Jackson

B. State and record that executive session discussion was limited to items listed on executive session agenda

Discussion was limited to items 5A - 5E

C. State and record that no action was taken

No action was taken

9. Discussion / possible action on resignations to date

Motion to approve resignation of Camilla Sample. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

10. Discussion / possible action on employment of substitute teachers

No action

11. Discussion /possible action on employment of non-certified staff

Motion to approve employment of Scottie Stover, Brian Short, Sara Kise, Gabriel Baldini, Brett Wilson and Quinton Thorp. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

12. Discussion /possible action on employment of certified staff

Motion to approve employment of Bre'Anna Green - Spanish, Erin Harp - 1st grade, Ashley Sears - HS Spec Ed, Morgan Williams - MS Spec Ed, Bonnie Howell - Elem Counselor, Tausha Nichols - nurse. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent

Yea: 3, Nay: 0, Absent: 2

13. Discussion possible action on extra duty assignments for 2021-2022

Motion to approve assignments as presented. This motion, made by Chris Gibson and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Chris Gibson: Yea

Michelle Miller: Yea

Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

14. Discussion / possible action on incoming / out-going student transfers

Motion to approve transfers number 271414, 271415 & 271419 and to deny transfers number 269234, 271417 & 271418. This motion, made by Chris Gibson and seconded by Jessica Ballard, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

15. New Business

Motion to approve general fund payments #123 - 127 in the amount of \$6,368.76. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

16. Vote to Adjourn

Motion to adjourn at 8:19pm. This motion, made by Jessica Ballard and seconded by Chris Gibson, passed.

Steve Andrews: Absent
Jessica Ballard: Yea
Chris Gibson: Yea
Michelle Miller: Yea
Ryan Suntken: Absent
Yea: 3, Nay: 0, Absent: 2

President

Vice President

Clerk

Member

Member